



5th Annual Festival of Trees

November 25, 2025 - January 2, 2026

Adopt -a-Tree Application & Information

Group/Individual/Family/Business: _____

(This is the name that will appear on display with your tree)

Address: _____

Contact Name: _____

Email: _____ Phone: _____

There are three different ways to participate in the Festival of Trees. 1) Adopt and decorate a tree. 2) Adopt and procure your group to decorate the tree for you. 3) Make a monetary donation. Adoptees are responsible for providing their decorations.

- ☐ Adopt and Decorate a Tree. I would like to adopt a tree that I/We will decorate. \$100.00
- ☐ Adopt a Tree, I have procured the following group to decorate my tree \$100.00
_____ will be decorating the tree on my/our behalf.
- ☐ I would like to donate: \$_____

When decorating your tree, please follow these guidelines:

You will be provided one live tree that will already be set up and ready to decorate. A sign will be provided, labeling each tree with your name and/or logo. Trees are the property of Christmas in Romney and are to remain on the property.

- 1) Get Creative! Come up with a theme for your tree and have fun with it (themes are not necessary).
- 2) Displays must be durable and of a quality that will last for the duration of the event.
- 3) Please bring any materials, supplies, and equipment that may needed to decorate your tree (zip ties for ornaments, etc.)
- 4) Please, no paper or glass ornaments.
- 5) Trees MUST BE DECORATED between November 25, 2025 through Noon on December 5, 2025
- 6) All decorations will remain on the trees through January 2, 2026, and MUST be removed by January 9, 2026. Any decorations and materials not removed by this date will become the property of Christmas in Romney.
- 7) Please clean up your space after decorating.
- 8) The Town of Romney and The West Virginia Schools for the Deaf and Blind are not responsible for lost, stolen, or damaged items.

DEADLINE TO ENTER: November 21, 2025

Please complete this form and drop off or mail with payment to:

Town of Romney

340 E. Main Street, Romney, WV 26757

(Please earmark check Festival of Trees)

***If you would like a Full Colored Logo on your sign please upload this form along with your full-color, high-resolution logo, and e-mail it to christmasinromneywv@gmail.com**

***Please contact Sonja Embrey at 540-539-2273 or Keri Shreve at 304-822-5118 should you have any questions.**

Thank you!



2025 Festival of Trees

Romney's 5th Annual Festival of Trees will be part of the Christmas in Romney celebration, once again transforming the city into a winter wonderland. The Festival of Trees will decorate the grounds of The West Virginia Elementary School for the Deaf and Blind at 301 East Main Street, Romney, WV. These beautifully adorned trees are generously contributed and decorated by local businesses, schools, civic organizations, and individuals. Everyone is welcome to enjoy all the Christmas in Romney festivities, including the enchanting Festival of Trees!

Tree Adoption

To participate in this tradition, you can adopt a live tree provided by the Festival of Trees Committee. Your organization provides decorations and the people needed to decorate it.

Benefits of Participating!

- A unique and impactful means of advertising for your business or organization
 - Signage is provided that prominently displays your name, group, or organization with your logo
 - Tree decorations can match your business
- Team-building opportunity for your employees, classmates, and group organization
- Provides our community with a festive display and gathering to celebrate the holiday season

Event Timeline

Decorating Times: **November 25th through December 5, 2025.** All trees must be fully decorated **no later than December 5, at Noon** to be ready for the opening of Christmas in Romney

Display Time: **November 25, 2025 - January 2, 2026**

Removal: January 3, 2026 – January 9, 2026 (all trees must be removed by this date)

Deadline to Provide Sponsorship Forms: **November 21, 2025**